



## TENDER NOTICE

1. The Competition Authority (CA) hereby invites **100% CITIZEN OWNED** companies which have the necessary background and the relevant experience for the tender below. Tenderers who are domiciled in Botswana must, in order to be considered for the tender, be registered with the Public Procurement and Asset Disposal Board (PPADB).

<b>Tender Name</b>	Provision of Services for Production of the Competition Authority Annual Report for a Period of Two (2) Years
<b>PPADB Code</b>	Code 138, Sub Code 01 and 03
<b>Tender Closing date</b>	28 <sup>th</sup> March 2018

2. The Invitation to Tender (ITT) document may be purchased at the Competition Authority Office at Plot 28, Matsitama Road, Main Mall Gaborone, starting Monday 5<sup>th</sup> March 2018, upon payment of a non-refundable tender documentation and administration fee of P250.00 each payable to the Competition Authority.
3. Youth owned companies shall purchase the ITT at 50% of the fee as per Presidential Directive CAB 14 (B)/2015.
4. Tenders must be submitted in a format outlined in the Tender Documents and clearly indicate the tender name and the tender number as follows:

**Tender Number:**

**Tender Name:**

**Chief Executive Officer**

**Competition Authority**

**P/Bag 00101**

**Plot 28, Matsitama Road**

**Main Mall**

**Gaborone**

5. **Closing Date:** Tenders must be delivered by hand, courier or registered mail to the above address on the dates indicated on the tender by 11:30 Hrs.
6. **Tender Opening:** Tenders received by closing date and time indicated above shall be opened immediately after 11:30 hours at the Competition Authority Offices.
7. Tenders will be opened in the presence of tenderers wishing to attend.
8. Tenders received after the closing date and time will not be considered. Furthermore, telephonic, telex, facsimile or electronic mail submissions will also not be considered.
9. Notwithstanding anything in the foregoing, the Competition Authority is not bound to accept the lowest or highest tender, nor incur expenses to the preparation thereof.

**Enquiries:** Any further information relating to this tender should be directed to the **Procurement and Asset Maintenance Officer**, who may be contacted on **3934278 or 3712032 or [kamogelo.ditsele@competitionauthority.co.bw](mailto:kamogelo.ditsele@competitionauthority.co.bw)**.