



EXPRESSION OF INTEREST NOTICE (EOI) FOR INCLUSION IN COMPETITION AUTHORITY SUPPLIER DATABASE

1. BACKGROUND

The Competition Authority is a statutory body responsible for the prevention of and redress for anti-competitive practices in the economy, and the removal of constraints on the free play of competition in the market.

2. REQUIREMENTS

An invitation is extended to all suppliers and service providers who wish to establish a business relationship with Competition Authority for provision of goods and services are hereby notified to submit their fully completed Company Profiles to be included in Competition Authority Suppliers database.

3. Companies are required to include the following details in their EOI submissions:

- a) Shareholders and Directors information including certified copies of identification documents;
- b) Certified PPADB Registration Certificate;
- c) Certified Tax Clearance Certificate, Notice of VAT Registration Letter or Exemption where applicable;
- d) Registration documents showing the legal status of the entity and the entity's profile;
- e) Evidence of technical capacity to provide the services required; and
- f) Proof of financial capacity to undertake the work or services required.

4. TERMS AND CONDITIONS

- a) Failure to comply with the above conditions may result in disqualification.
 - b) After the EOI, Competition Authority shall not contact the vendor unless deemed appropriate.
 - c) Only vendors who provide complete information will be entered into a database.
 - d) Competition Authority reserves the right to reject any and all EOI's without any need to provide reasons for such a decision.
5. **Closing Date:** Sealed submissions clearly marked “**EO1: INCLUSION IN CA'S SUPPLIER DATABASE**” must be addressed and delivered by hand, courier or registered mail to the following address by 11:30 hours on the 16th February 2017.

**Chief Executive Officer
Competition Authority
P/Bag 00101
Plot 28, Matsitama Road
Main Mall
Gaborone**

6. Submissions received after the closing date and time will not be considered. Furthermore, telephonic, telex, facsimile or electronic mail submissions will also not be considered.
7. Kindly note that this call for expression of interest is not a contract or a financial obligation on the Competition Authority to the companies that express interest. The Competition Authority reserves the right to cancel the entire process.
8. **Enquiries:** Any enquiries relating to this Notice should be directed to the **Procurement and Asset Maintenance Officer**, who may be contacted on 3934278 or email: kamogelo.ditsele@competitionauthority.co.bw on or before 31st January 2017.