



VACANCY CIRCULAR NO 2: 2015

The Competition Authority is constituted in terms of section 4 of the Competition Act of 2009. The main purpose of the Authority is prevention of, and redress for anti-competitive practices in the economy. The Authority requires the services of a knowledgeable, highly skilled and self-driven citizen to apply for the following position:

Position Title: Research Assistants (on-call basis)

Main Purpose of the Job:

To collect data relevant to competition or related issues across multiple sectors and industries as and when instructed by the Competition Authority.

Responsibilities:

- Planning and preparation for field work
 - Identification of required data sources and participation in assigned areas of field work
 - Administer data collection instruments in an accurate, complete, timely and efficient manner
 - Compile data in a clear and comprehensive manner ready for export to base (Competition Authority headquarters).
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Position requirements:

Qualifications A minimum of post-secondary school certificate in any Research or Business related field or any other equivalent qualification

Knowledge and Experience At least 1 year experience of data collection in any research work/field.

Basic Computer skills especially experience in data management using Excel software.

Job Location: All positions are tenable in the following districts:

- Francistown and North East Region (1 position);
 - Central District, including Sub-districts (1 position);
 - Okavango, Maun and Ghanzi Regions (1 position);
 - Chobe, Pandamatenga and Nata Regions (1 position) and
 - Southern Region, including Ngwaketse, Borolong and Tsabong (1 position).
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Remuneration and Terms: The position will be on-call basis, subject to data requirements of the Authority.

Method of Application: Candidates who meet the requirements for the above mentioned position should apply and enclose comprehensive curriculum vitae, certified copies of certificates, copy of Omang and at least two references. All applications should be addressed to:

**Human Resource Manager
Competition Authority
Private Bag 00101
Gaborone**

Or Hand Deliver at:
Plot 28, Matsitama road
Old BITC Building
Main Mall, Behind South African High Commission

For more information regarding this position, please contact the Human Resources Office at 3934278.

Note:

The Competition Authority will enter into correspondence only with shortlisted candidates.

Closing date: Tuesday 7th April 2015